

ORDINANCE NO. 20 -2021

ORDINANCE UPDATING THE AUTHORIZED POSITIONS AND ASSIGNED GRADE

WHEREAS, the City Council of the City of Berea recognize that the city's authorized positions and assigned grades must be updated from time to time in order to remain current and to maintain an effective and efficient work force;

NOW THEREFORE BE IT ORDAINED by the City Council, City of Berea, Commonwealth of Kentucky:

(1) That the following authorized positions and assigned grades replace the existing authorized positions and assigned grades. The information added is identified with an underline, and information deleted is identified with a strike-through.

AUTHORIZED POSITIONS

The following are hereby adopted as class title and class grade; the number of positions as authorized shall be determined by the City Council:

<u>Class Title</u>	<u>Grade</u>
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Administration

City Administrator	N/A
Assistant City Administrator	N/A
City Clerk	41
Human Resources Manager	45
Custodian	23
HRC Administrative Assistant (Part-Time)	N/A

Information Technology

Information Technology Director	51
Information Technology Technician	46

Economic Development

Director of Business & Tourism Development	51
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Finance Department

Director of Finance	55
Tax Administrator	40
Accounts Receivable Specialist	33
Accounts Payable Specialist	33
Billing and Collections Supervisor	40
Customer Service Representative III	31
Customer Service Representative II	28
Customer Service Representative I	25

Utility Billing Clerk.....	32
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Codes, Planning & GIS Department

Planning and Codes Administrator.....	53
Building & Codes Manager.....	43
GIS Manager.....	43
GIS Technician.....	33
Electrical Inspector.....	42
Codes Enforcement Officer.....	33
Codes Enforcement Officer/Building Inspector.....	37
Administrative Assistant.....	28

Business & Tourism Development

Assistant Tourism Director.....	46
Tourism Operations Manager.....	45
Program Manager.....	38
Arts Accelerator Manager.....	38
Communications Manager.....	26
Media Manager.....	26
Tourism Operations Administrative Assistant.....	20
Reception Staff (Part-Time).....	N/A

Fire

Fire Chief.....	58
Fire Assistant Chief.....	53
Fire Training Officer.....	53
Fire Battalion Chief.....	50
Fire / Rescue Captain.....	47
Fire Lieutenant.....	41
Firefighter.....	32
Firefighter II.....	32
Firefighter (Recruit).....	30
Firefighter I.....	30

Parks & Recreation

Director of Parks and Recreation.....	51
Administrative Assistant.....	28
Recreation Supervisor.....	30
Program Supervisor.....	30
Maintenance Supervisor.....	33
Maintenance Worker.....	23
Maintenance Worker (Seasonal).....	N/A
Pool Manager (Seasonal).....	N/A
Assistant Pool Manager (Seasonal).....	N/A
Custodian/Maintenance Worker (Part-Time).....	N/A

Police

Police Chief	58
Police Assistant Chief	53
<u>Police Major</u>	52
Police Captain	50
Police Lieutenant	47
Police Sergeant	43
Police Corporal	42
<u>Police Investigation Sergeant</u>	43
<u>Police Investigator</u>	40
Police Officer	36
Evidence Technician	43
School Resource Officer	36
Social Service Coordinator	45
Police Officer (Recruit)	34
Safety Officer (Non-Sworn)	34
Records Supervisor	33
Records Clerk... ..	30
Administrative Assistant/TAC Officer	30

Public Works

Director of Public Works	51
Administrative Assistant	28
Crew Superintendent	45
Crew Leader	40
Shop Superintendent	45
Mechanic	34
Maintenance Worker III	31
Maintenance Worker II	27
Maintenance Worker I	23

Utilities

Utilities General Manager	66
Assistant General Manager	60
Customer Service Representative II	28
Purchasing Agent	33
Service Technician	28
Director of Engineering	60
Operations Manager	58
Operations Administrative Assistant	28
Water Meter Technician	38
GIS Coordinator	43
GIS Technician	33
Electric Operations Coordinator	56
Journeyman Lineman – Class III	52

Apprentice Lineman – Class II	42
Apprentice Lineman – Class I	32
Electric Meter Technician.....	38
Chief Plant Operator (Wastewater)	47
WWTP Lab Director/Class III WWTP Operator	38
Wastewater Treatment Plant Operator III.....	36
Wastewater Treatment Plant Operator II.....	33
Wastewater Treatment Plant Operator I.....	30
Wastewater Treatment Plant Operator (Trainee)	27
Water/Sewer Operations Coordinator	47
Water/Sewer Maintenance Operator III.....	32
Water/Sewer Maintenance Operator II.....	29
Water/Sewer Maintenance Operator I.....	26
Chief Plant Operator (Water)	47
Water Treatment Plant Operator IV	39
Water Treatment Plant Operator III.....	36
Water Treatment Plant Operator II.....	33
Water Treatment Plant Operator I.....	30
Water Treatment Plant Operator (Trainee)	27

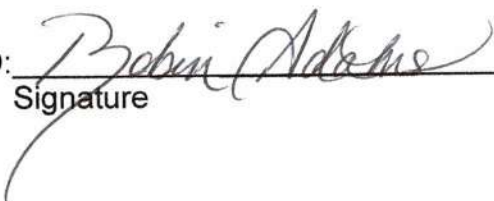
- (2) This ordinance may be waived, altered, or suspended only by a change of ordinance.
- (3) This ordinance shall become effective after two readings and publication requirements have been met.

Date of First Reading: July 6, 2021

Date of Second Reading: July 20, 2021

Date of Publication: July 21, 2021

Mayor:  July 20, 2021
Signature Date

ATTESTED:  7/20/2021
Signature Date